

START HERE. GO ANYWHERE.



SOUTHERN CAREERS INSTITUTE
MEDICAL BILLING AND CODING
SPECIALIST

Call Now 1.833.SCI.TEXAS or Scan the QR Code to Learn More



LEARN it.

Our Medical Billing and Coding students have the opportunity to train on:

- Translating medical services into codes for billing purposes.
- Creating accurate and timely billing statements
- Medical terminology
- Telemedicine communications

Medical Billing and Coding students can learn how to work in a variety of healthcare facilities, such as:

- Hospitals
- Clinics
- Insurance Companies
- Government Agencies
- Specialty Practices

2 Schedule options to complete your program*

36
WEEKS

DAY
CLASSES

OR

51
WEEKS

EVENING
CLASSES

*With successful full-time enrollment.

Train to earn the following **19 Skill Badges** conveying proficiency in your field:



Microsoft Word



Customer Service



Professionalism



Words Per Minute



Communication



Anatomy



Vital Body Systems



Transformative Body



EHR Intermediate



Using Electronic Records



Billing Insurance



Claims & Collections



Telemedicine Communication



HIPAA



Coding Manuals



Applied Coding:
Novice



Applied Coding:
Intermediate



Applied Coding:
Proficient



Problem Solving



LEARN it.

CIS101	Word Processing Basic techniques of electronic word processing & software applications	MED112	Billing & Insurance for Medical Offices Introduction to the fundamental elements and terminology of medical insurance payment systems and reimbursements
CSV103	Customer Service Practice customer service skills in a business setting with problem-solving & critical thinking	MED113	Billing & Collections for Medical Coders Examine the special regulations & requirements surrounding private payers like Blue Cross/Blue Shield & government payers like Medicare, Medicaid, & Tricare
JOB103	Career Readiness Integrate learned skills into job search techniques & professional development	MED114	Telemedicine Communication Examine effective communication techniques used by professionals in a variety of medical settings including telemedicine
KEY101	Keyboarding Introduction to proper touch typing skills	MED115	Medical Law and Ethics Introduction to the law & ethics in the medical profession including the identification of protected health information as it applies to HIPAA
MAC103	Communication Study communication skills in a one-on-one or group setting while learning informal writing techniques	MED116	Intro to Medical Coding Explore the navigation of coding manuals including book format and structure, & best practices for looking up codes
MED107	Foundational Body Systems Introduction to the anatomy, physiology, structure & function of the foundational systems of the human body	MED117	Medical Coding for Foundational Body Systems Practice proper diagnosis coding, service coding & proper modifier placement for the systems that build our bodies: Integumentary, Muscular, & Skeletal systems
MED108	Vital Body Systems Introduction to the anatomy, physiology, structure & function of the vital systems of the human body	MED118	Medical Coding for Vital Body Systems Practice proper diagnosis coding, service coding, & proper modifier placement for the systems that help sustain our bodies: Cardiovascular, Lymphatic, Respiratory, and Nervous systems
MED109	Transformative Body Systems Introduction to the anatomy, physiology, structure & function of the transformative systems of the human body	MED119	Medical Coding for Transformative Body Systems Practice proper diagnosis coding, service coding & proper modifier placement for the systems that affect human health, wellness, and sustainment: Digestive, Urinary, Endocrine, and Reproductive systems
MED110	Electronic Records for Medical Practice Explore electronic health records through the practice of administrative tasks such as scheduling, completing reports, entering coding & billing information, & submitting claims	OFF101	Office Procedures I Study office procedures using electronic applications & resolving business problems
MED111	Utilizing Electronic Records Systems Practice administrative tasks such as maintaining records, completing forms, documenting diagnosis, & posting chargers, payments, & adjustments	JOB139	Medical Billing & Coding Specialist Externship Apply learned skills in a real-world work environment during this 166-hour course

Included National Certifications*

Taken through a third party provider



Certified Billing and
Coding Specialist

**Exam fee included in tuition and will be paid if taken within three months of program completion.*

Additional National Certifications**

Taken through a third party provider



Certified Electronic
Health Records Specialist
(CEHRS)

***Additional Exam fees not included in tuition.*



Microsoft Office
Specialist Word
(Microsoft 365 Apps)

SPEAK WITH AN ADMISSIONS ADVISOR **TODAY! 1.833.SCI.TEXAS** or visit **SCI texas.edu**

Austin Main Campus
1701 W. Ben White Blvd., Ste. 100
Austin, TX 78704

Brownsville Branch Campus
935 North Expressway
Brownsville, TX 78520

Corpus Christi Branch Campus
2422 Airline Rd.
Corpus Christi, TX 78414

Harlingen Branch Campus
1122 Morgan Blvd.
Harlingen, TX 78550

Pharr Branch Campus
1500 North Jackson Rd.
Pharr, TX 78577

San Antonio-North Branch Campus
6963 NW Loop 410
San Antonio, TX 78238

San Antonio-South Branch Campus
238 Southwest Military Dr. Ste. 101
San Antonio, TX 78221

Waco Branch Campus
3700 S IH 35, Ste. A
Waco, TX 76706

*Past students' outcomes, starting salaries, and job prospects are not indicative of those for current and future students. SCI does not guarantee employment or a starting salary upon graduation, completion, or withdrawal from SCI. **Not all campuses offer all programs.